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TRADE AND DEVELOPMENT BOARD
Working Party on the Medium-term Plan
and the Programme Budget
Thirty-third session
Geneva, 25 January 1999
Item 2 of the provisional agenda

PROVISIONAL AGENDA AND ANNOTATIONS

I. PROVISIONAL AGENDA

1. Election of officers

2. Adoption of the agenda and organization of work

3. Review of the work programme:

   (a) Draft programme budget for the biennium 2000-2001

   (b) Implementation of publications policy

4. Report of the Chairman of the Working Party at its thirty-second session on his informal consultations

5. Provisional agenda for the thirty-fourth session of the Working Party

6. Other business

7. Adoption of the report of the Working Party to the Trade and Development Board.

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II. ANNOTATIONS TO THE PROVISIONAL AGENDA

Item 1 - Election of officers

1. In accordance with rule 63 of the rules of procedure of the Trade and Development Board, the Working Party shall elect its own officers. In accordance with the cycle of rotation following the thirty-first session of the Working Party, the Chairman at its thirty-third session shall be a representative of one of the States members from List B and the Vice-Chairman-cum-Rapporteur shall be a representative of one of the States members from list A (Asian Group).

Item 2 - Adoption of the agenda and organization of work

2. The provisional agenda for the thirty-third session of the Working Party is given in section I above. A note on the organization of work of the session will be circulated at the opening of the meeting.

TD/B/WP/113 Provisional agenda and annotations

Item 3 - Review of the work programme:

(a) Draft programme budget for the biennium 2000-2001

3. The Working Party will have before it a non-paper containing UNCTAD's first draft of the work programme for the 2000-2001 biennium prepared in accordance with the instructions of the Secretary-General of the United Nations, as well as the results of the ex ante survey of proposed publications for the 2000-2001 biennium conducted among member States in the autumn of 1998.

4. In its discussion with programme managers on the proposed work programme for the biennium 2000-2001, the Working Party will be briefed informally by programme managers on the publications planned for their respective areas of work for 1999, and will review the outcome of in-depth readership surveys of selected publications conducted by programme managers in 1998 in line with Board decision 449 (EX-17) of 8 May 1998.

(b) Implementation of publications policy

5. The Working Party will have before it a progress report on the implementation of publications policy in line with Board decision 449 (EX-17) of 8 May 1998.

Item 4 - Report of the Chairman of the Working Party at its thirty-second session on his informal consultations

6. The Board, at its nineteenth executive session, took note of the oral report of the Chairman of the Working Party at the second part of its thirty-second session and "agreed to his recommendation to convene consultations to address outstanding issues relating to partial cost recovery for selected UNCTAD technical cooperation programmes, the rolling three-year technical cooperation plan for 1999-2001, and the in-depth evaluation of the Trade Point programme. The consultations would be convened on 14-15 January 1999, as a result of which the thirty-third session of the Working Party would be rescheduled to 25-29 January 1999. The twentieth executive session of the Board would be held on 5 February 1999."

7. In the light of the above, the outcome of the informal consultations will be before the Working Party.

Item 5 - Provisional agenda for the thirty-fourth session of the Working Party

8. The UNCTAD secretariat will submit to the Working Party for its consideration a draft provisional agenda for its thirty-third session.

Item 6 - Other business

Item 7 - Adoption of the report of the Working Party to the Trade and Development Board

9. The final report will be compiled under the authority of the Vice-Chairman-cum-Rapporteur, taking into account the proceedings of the final (closing) plenary meeting, for submission to the Trade and Development Board.